

BUYER INFORMATION SHEET

Please provide the following information as soon as possible to ensure a timely closing.

Full Legal Name of ALL Buyers _____

Marital Status: ☐ Married ☐ Single Spouse's Name: _____

Phone Number _____

Email Addresses _____

Address for the Deed _____

This is where the County Tax Collector will mail your tax notices

HOW WOULD YOUR CLIENT LIKE TO HOLD TITLE (please select one)

- ☐ **Individually**
- ☐ **Jointly with Rights of Survivorship**
- ☐ **Tenants in Common**
- ☐ **Trust** – if taking title in the name of a trust, please provide us with the trust documents
- ☐ **Corporation/LLC** – if taking title in the name of a corporation or LLC, please provide us with the operating agreement or corporate resolution

Will the buyer(s) be attending closing ☐ YES ☐ NO If No, would your client prefer to sign electronically or with a physical Notary _____

Anticipated close date: _____ Final sales price _____

Owner's Title Insurance ☐ YES ☐ NO

Will a POA be needed ☐ YES ☐ NO

Seller paid closing costs ☐ YES ☐ NO If yes, what is the amount _____

Home Warranty ☐ YES ☐ NO If yes, who is the company _____

Please provide a copy of the home warranty invoice

Agent Name: _____

Agent License No. _____ Agent NMLS No. _____

Firm/Broker _____

Broker License No. _____ Broker NMLS No. _____

Phone No. _____ Email _____

Brokerage Fee _____

Earnest Money _____ Commission Split _____

Additional Information you feel we would need to know

Please note per Ohio law all funds are required to be "good funds" therefore we require all funds to be in the form of a wire transfer.

PLEASE RETURN THIS DOCUMENT TO dana@title1st.com
